

HAHIRA CITY COUNCIL

WORKSESSION

NOVEMBER 2, 2015

6:30 P.M.

COURTHOUSE

The Mayor and Council met for a Work session November 2, 2015 with Mayor Bruce Cain presiding.

PRESENT: Mayor Bruce Cain, Councils: Mason Barfield, Kenneth Davis, And Mayor Pro Tem Clendenin. City Manager Jonathan Sumner, Fire Chief Dwight Bennett, Police Chief Terry Davis, PWD Donnie Warren and City Clerk Lisa Mashburn. Council Terry Benjamin was not present.

REVIEW/CORRECTIONS OF MINUTES:

- A. AUGUST 3, 2015 WORK SESSION**
- B. AUGUST 6, 2015 COUNCIL MEETING-AUGUST 6, 2015 COUNCIL MEETING AMENDMENT**
- C. AUGUST 31, 2015 WORK SESSION**
- D. SEPTEMBER 3, 2015 COUNCIL MEETING**

The Mayor asked if anyone had any questions or concerns regarding the minutes. None noted.

PUBLIC HEARING:

A. FY16 BUDGET FORMAL ADOPTION (CITY MANAGER)

City Manager Sumner explained the budget process and that the Preliminary Budget passed at the September Meeting. Sumner stated that we had two budget workshops and that it is time for formal adoption. We have two things that have changed since the millage rate was set last week. The difference in millage rate is expected to be about \$38,000, he would like to have this backed out of fines and forfeitures and changed on the regular digest. This will be noted on a final draft of the budget for Thursday night. The Mayor asked if anyone had any questions. None noted.

REVIEW OF BILLS/OVERAGES:

The Mayor asked if anyone had any questions regarding the bills. None noted.

DISCUSSIONS:

A. POLICE EXPLORERS (DEB COX)

Deb Cox of the Lowndes Metro Law Enforcement Explorers Post 783 introduced the Explorer Program to the City of Hahira. Jeff Cox with the Tift County Sheriff's office stated that it was started back in 2009 by Sherriff Chris Prine. He said that it has no cost and that many have advanced to the ride along program. The Explorers are a good group of kids from ages 14-20

who are interested in a career in the field of criminal justice. They are trained in all areas of law enforcement. He stated that many have graduated into the Military or Law Enforcement. The Explorers are covered under the Boy Scout insurance and they have never had an incident where a city has been sued. Mayor Pro Tem Clendenin asked how many are from Hahira. He stated that they have a lot from Lowndes County but he is not sure how many are from Hahira. Jeff Cox stated that if the Council has any questions regarding the liability they can contact Matt Hart who is the attorney for the Boy Scouts. The Mayor stated that it was a pleasure to have them here tonight and thanked them for their help at the National Night Out. The Chief of Police, Terry Davis, presented the Explorers with a plaque.

B. THREE PARCEL APPRAISALS-TE PROJECT-SPLOST VII (CITY MANAGER)

City Manager Sumner stated that the TE project was started back in 2010 and we are moving along. GDOT has reviewed and we have cost estimates for appraisals. We have two estimates one is \$9,000 (they can start in January) and one for \$7,500 (they can start for two weeks). Sumner stated that we need to have it compiled by spring of next year. Sumner said that it would be funded by SPLOST VII.

C. RETREAT 2016 (CITY MANAGER)

Sumner stated that it is time again for a retreat for 2016. He stated that he would like to have the retreat the first weekend in February 2016 at the Community Center and asked everyone to please check their calendar.

D. MAYOR'S DAY 2016 (CITY MANAGER)

Sumner stated that Mayor's Day 2016 will be January 22 to the 25th in Atlanta. He stated that he would like to know who would like to attend. Mayor Pro Tem Clendenin asked the price of the conference. Sumner said it will be \$245 for the class and \$285 for the Conference. The Hotel will be additional cost. Sumner said that he would like to find out who will attend and that he will contact them for class registration.

DEPARTMENT REQUESTS:

A. W/S WIRELESS METER EQUIPMENT-SPLOST VII (PWD WARREN)

PWD Warren said that Neptune changed the meters and that there is new software and hardware that needs to be purchased to update the equipment. The cost will be about \$5250.00 and it can be paid out of SPLOST VII.

B. HOLIDAY AGENDA SUBMISSION AND PACKET DISTRIBUTION SCHEDULE (CITY MANAGER)

City Manager Sumner stated that he has set the agenda submission date at November 23rd and the distribution date at November 25th for the December 2015 meeting. The dates for the January 2016 submission date will be December 15th with distribution date of December 17th.

C. SURPLUS PROPERTY SALE (CHIEF DAVIS)

Chief Davis stated that we have two Crown Victoria's for surplus. He stated he would like to replace the meal on wheels car with one of the Crown Victoria's and sell the remaining vehicles on Gov Deals.com

D. VETERAN'S MOTORCADE-12-04-2015 (MAYOR)

The Mayor stated that the Veteran's Motorcade will be December 4, 2015. We will meet at City hall and depart for Lake City around 9:30 a.m. Everyone is invited to attend or donate items on the donation list. The Mayor stated that it is a very rewarding experience.

E. MEETING AND HOLIDAY SCHEDULE-2016 (CITY MANAGER)

City Manager Sumner said that the meeting and holiday schedule is standard for 2016. The main changes being the January meeting will be January 4th and 7th.

F. CHRISTMAS BONUSES & EXCESS SICK LEAVE (CITY MANAGER)

Sumner stated that this is the annual request for the Christmas Bonuses for the employees. This is budgeted out of the General Fund.

G. CHRISTMAS PARTY-DECEMBER 8 (CITY MANAGER)

The City Christmas Party will be on December 8th at the Hahira United Methodist Church at 6:30 p.m. The estimated cost will be \$1,750.00. All employees are invited and can bring a guest. He also reminded everyone that we will have our City Thanksgiving Lunch on November 20th at noon. Everyone will need to bring a dish, please look for a sign-up sheet.

SET NOVEMBER COUNCIL MEETING AGENDA

-all items moved to consent agenda

SET NOVEMBER CONSENT AGENDA

-Three parcel Appraisals \$7,500-TE Project-SPLOST VII

-Retreat 2016

-Mayor's Day 2016

-W/S Wireless Meter Equipment-SPLOST VII

-Holiday Agenda Submission and Packet Distribution Schedule

-Surplus Property-Two Crown Victoria's

-Meeting and Holiday Schedule-2016

-Christmas Bonuses & Excess Sick Leave

-Christmas party-December 8

The Meeting was adjourned at 7:20 p.m.

Mayor Bruce Cain

City Clerk Lisa Mashburn