

HAHIRA CITY COUNCIL

WORKSESSION

APRIL 1, 2013

6:30 P.M.

COURTHOUSE

Mayor Wayne Bullard and Council met for a Work session April 1, 2013 at the Courthouse with Mayor Wayne Bullard presiding.

PRESENT: Councils: Ralph Clendenin, Mayor Pro Tem Bruce Cain, Rose Adams, Terry Benjamin, City manager Jonathan Sumner, Fire Chief Dwight Bennett and City Clerk Lisa Mashburn. Police Chief Terry Davis and Public Works Director Donnie Warren were not present.

REVIEW/CORRECTIONS OF MINUTES:

- A.) March 4, 2013 Work Session
- B.) March 7, 2013 Council Meeting

The Mayor if any corrections are noted. None noted.

REVIEW OF BILLS/BUDGET OVERAGES:

The Mayor asked if anyone had any questions regarding the bills. Councilmember Adams noted that the inert debris bill was lower.

PUBLIC HEARING

A. INSURANCE ORDINANCE (FIRST READING-CITY MANAGER)

City Manager Sumner stated that the ordinance is the same one that was given to us at previous meeting from GMA; he stated only change of dates to ordinance. He stated this is the first reading and the ordinance would take effect on January 1, 2014. Councilmember Adams then asked what the insurance increase would be for the City. Sumner stated that it would be estimated at \$5,000 per year increase. He stated that we are 4 out of 69 that did not adopt the Ordinance for increase previously per GMA. He then stated that if we have to use GMA for collection services that there would be a fee but the increase via ordinance would not cost us anything. Sumner stated that we would need to vote on it next month.

B. APPLICATION OF VASUDEV M. BRAHMBHATR BIGFOOT TURCK STOP-1311 HWY 122 WEST FOR PACKAGE SALE OF BEER, WINE AND DISTILLED BEVERAGES (CHIEF DAVIS)

City Manager Sumner stated that Hemi put in application to put a liquor store in the Apple Valley Café location. Sumner stated that the City method of measurement is not an issue. He stated the state method of measurement is the issue. Hemi stated that she spoke to someone at the Department of Revenue and that they would not come down to do measurement. He stated that under Hahira measurements and guidelines that there is no reason to deny this application.

He stated that there are no regulations to prohibit this license. Councilmember Clendenin stated that no one wants a liquor store at Apple Valley Café. City Manager Sumner stated that they have a license to sell beer and wine now. Sumner stated that if we decide to postpone until next month we will need to run an ad and bear the cost of the ad which would stated that Apple Valley Café would like to become a liquor store.

DISCUSSIONS:

LAWSON FARMS DRAINAGE (CITY ENGINEER)

City Manager Sumner stated that City Engineer Ronny Dudley could not attend tonight due to a family emergency. Sumner stated that in the packets there is a Lawson Farm drainage estimate which is \$30,000 engineering cost. He stated that the cost estimate is to correct drainage problem. Sumner stated that the City Attorney is not here tonight but that he can have attend the Council Meeting on Thursday night if desired. Mayor Pro Tem Cain stated that we have a 10 foot easement and that we can fit another culvert in there. Councilmember Clendenin asked if the Public Works department could do the culvert. Mayor Pro Tem Cain stated that there is no way to do it except for going under the road 24 inches. Councilmember Clendenin stated that he would like for Public Works Director Warren to come up with a price. Mayor Pro Tem Cain stated that RCP under the roadway would be cheaper. City Manager Sumner then asked if plastic would tie in to concrete and also that utilities are involved. Mayor Pro Tem Cain stated that he would rather get a contractor to do it and that he thought the price would be more. Councilmember Adams stated that she would like to post-poner to discuss with the City Attorney before anything can be done. City Manager Sumner stated that all the water from Cottonwood and Fry/Fry and Hagen Bridge are coming g together and that it is a lot of water when it rains. He stated that he has talked to the County and they agreed to add a culvert and install it.

LAWSON STREET IMPROVEMENT PROJECT (CITY ENGINEER)

City Manager Sumner stated that we had received one bid from The Scruggs Company in the amount of \$134,858.10. He stated that he would like to add Northwest and Lawson Street to 122 and stated that he would like to have them add later as a change order \$20,000 and 10% contingency.

LIGHTING REVISIONS TO SUBDIVISIO ORDINANCE (PLANNING AND ZONING ADMINISTRATOR)

Matt Martin Planning and Zoning Administrator gave a hand out to Mayor and Council stating that it is the latest draft of the street light policy. Martin stated that he reviewed the policy and that he would amend the ordinance to add this in with the purpose to have policy for new subdivision only. Martin stated that he thinks it would be good for the City Engineer to review. Councilmember Clendenin stated good job to Matt for making this draft and putting it all together. Martin stated that this will be higher upfront cost but less on the electric bills. Martin stated that he would like time to research other jurisdictions to see other ideas of other small communities. HE stated that he can get more ideas of how to word this and places to purchase the parts. Martin then stated that the target completion date is June/July.

GOLF CART (COUNCILMAN CLENDENIN)

Councilmember Clendenin stated that we had bid on golf cart and did not get it. He stated that we need to get one for Stacey Dershimer the Downtown Coordinator and that he contacted Jimmy Peters about getting a used one from him. He stated that we

can trade in the two golf carts that we have and can get one for about \$2,000.00. Councilmember Adams stated that she will need to take care of it, have oil changed and not leave it sitting in the weather.

CHAIRS OR BENCHES (PEWS) FOR THE COURT HOUSE (COUNCILMEMBER ADAMS)

Councilmember Adams stated that she would like to see new chairs or pews in the Court house. She stated she would like to compare the pricing for both and that she would like something that would look better. Mayor Bullard stated that he would like to see chairs instead of pews. Fire Chief Bennett stated that it would diminish occupant load with pews.

APPOINTMENT OF MEMBERS FOR ETHICS COMMITTEE (COUNCILMEMBER ADAMS)

Councilmember Adams stated that it is time again for appointment of members for the ethics committee. She asked Mayor/Council for any suggestions for Thursday night.

OVERTIME PAY FOR PART TIME EMPLOYEES (COUNCILMEMBER ADAMS)

Fire Chief Bennett stated that he would like to see holiday pay for all part time employees. He stated that most cities pay double time for part timers on Holidays. Bennett stated that part timers work all the Holidays and he feels it is unfair for them to work the Holidays and get regular pay. City Manager Sumner stated that we need to qualify the issue of "holiday" pay and word the policy to pay additional compensation for Holidays. Bennett then stated it would be approximately \$2500.00-2600.00 increase per year for salaries for his department.

HORSESHOE PIT (MAYOR PRO TEM CAIN)

Mayor Pro Tem Cain stated he was approached by residents about putting a horseshoe pit in the neighborhood for games and tournaments. He stated that he thought it may be a good idea to put at the community center. He stated that a lot of people are interested in it and he would like suggestions. Councilmember Benjamin asked if there would be a covering over the stakes. And that you would need to have a keeper of the horseshoes. It was then stated that the residents would purchase the equipment and be in charge of it and that the City would need to purchase the permanent stakes. IT was then stated that we would need to find out the price of the permanent stakes with covers.

PAVING REQUEST-SOUTH WEBB STREET (CITY MANAGER)

City Manager Sumner stated that he had received a letter from a citizen regarding South Webb Street. It was then stated that when Mayor Adams was in office that it was paved with a street sign and stop sign there. Sumner stated that it is the path and driveway along railroad, not an address and not emergency access issue. He stated that you can get to those residents per S. Church Street. He stated that it is basically a right of way for the railroad and that we would need permission from the railroad to do anything. Sumner then asked if Mayor and Council would like for him to start street closing procedures. The Mayor stated that there is no sense in paving and that we need to do a formal reply to the resident. He stated that he would like to get cost estimates for formal closure of the oath and that it is railroad property.

HONEYBEE FESTIVAL-SERVICES AND STREET CLOSURES REQUEST (CITY MANAGER)

City Manager Sumner stated that this is a Honeybee Festival formality, a letter from Carol Jacobs request assistance and road closures from the City during the Honeybee Festival which will be held from September 30 to October 5, 2013.

DEPARTMENT REPORTS;

A.) FIRE DEPARTMENT SOFTWARE (CHIEF BENNETT)

Chief Bennett stated that training is always an issue. He stated that he is requesting to use target Safety Solutions, a computer based training firm. Utilizing this firm will give me flexibility to ensure all my staff receives the required amount o annual training per staff member. ISO requires 240 hours per year, 20 hour annual EMS license recertification and the state of Georgia requires 24 hours. Cost for the first year which includes one- time set up fee is \$2,425.00 with proceeding annual cost of \$1,930.00. City Manager Sumner stated that he recommends approval of training. The Mayor then asked where they get training now and Chief Bennett responded the fire academy which cost about \$75.00 for fuel and food. Chief Bennett stated that this will not reduce expenses for training but that it will help with the ISO. Chief Bennett stated that ISO will have a lot of new requirements, about 50 new things. Chief Bennett stated it will require more life safety tools and that we will have a safer fire department for the community. Councilmember Clendenin stated that he would rather spend the taxpayer money than he would to pay extra on home insurance.

B.) FIRE EQUIPMENT PURCHASE-GRANT FUNDS AND SPLOST VI MATCH (CHIEF BENNETT)

This is a request to spend grant funds. The federal share is \$32,044.00 and the City's 5% cost share is \$1,686.00 for a total amount of \$33,730.00. Chief Bennett stated that he is requesting the city's cost share from SPLOST. He stated that there will be two vendors used for the purchase of several pieces of personal protective equipment from Fisher Safety and Municipal Equipment Company.

SET APRIL COUNCIL MEETING AGENDA

- Lawson Farms Drainage
- Golf Cart
- Appointment of members for Ethics Committee

SET APRIL CONSENT AGENDA

- Fire Department Software
- Fire Equipment Purchase-Grant Funds and SPLOST VI Match
- Lawson Street Improvement Project

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-Holiday Compensation for Part-time Employees

-Horseshoe Pit-Community Center

-Honeybee Festival-Services and Street Closures Request

Meeting adjourned at 8:10 P.M.

Mayor Wayne Bullard

City Clerk Lisa Mashburn