

HAHIRA CITY COUNCIL

WORK SESSION

NOVEMBER 28, 2016

6:30 P.M.

COURTHOUSE

Mayor and Council met for a Work Session November 28, 2016 with Mayor Bruce Cain presiding.

PRESENT: Mayor Bruce Cain, Councils: Patrick Warren, Kenneth Davis and Mason Barfield. City Manager Jonathan Sumner, City Clerk Lisa Mashburn, Fire Chief Dwight Bennett, Police Chief Terry Davis and PWD Donnie Warren. Mayor Pro Tem Terry Benjamin was not present.

REVIEW/CORRECTION OF MEETING MINUTES:

- A. NOVEMBER 1, 2016 WORK SESSION**
- B. NOVEMBER 3, 2016 COUNCIL MEETING**

The Mayor asked if anyone had any questions or corrections to the meeting minutes presented. None noted.

PUBLIC HEARING:

- A. FY 16 BUDGET AMENDMENTS (CITY MANAGER)**

City Manager Sumner stated we have amendments to the FY 16 Budget. He requested that the budget amendments are postponed until the January 2017 meeting. He then asked if anyone had any questions. None noted.

REVIEW OF BILLS/BUDGET OVERAGES:

The Mayor asked if anyone had any questions or concerns regarding the bills. None noted. City Manager Sumner said that the General Fund and the Proprietary fund look good, we should see profitability at the end. We will discuss this at the January meeting and then again at the Retreat in February.

DISCUSSIONS:

- A. CITY CENTER-SPLOST VII (A & B ARCHITECTS)**

Keith Barrett of A & B Architects stated that he is here to give a brief update regarding changes and the pricing. He then reviewed the changes and pricing and stated that everything can be done in phases. We do have the train depot features as requested and the depot and stage can be done in Stage one. City Manager Sumner said that the cost estimate is about \$700,000.00 and this would be funded out of SPLOST and General fund account. It is doable. We would need to have a First Step meeting for plan review and comments. The schedule would be January to March preparing construction documents and in April we would put the project out

for bid. May we would retrieve the bids and begin construction in May through November. This is a tentative schedule of events. He suggested that we do a large construction sign with the plans to the community so that they will all know about it. This can all be done without an increase to the millage rate and the use of SPLOST funds. It was suggested that we do the landscaping first. Sumner said that we will want to have it look good with good quality first but the project will take several years. Councilman Warren said so we will do the building and the landscaping in the first phase. Tim Coombs Historical Society suggested that we try to tie in the Pick In of previous years for possible funding. Vicky Roundtree of the Downtown Merchants Association suggested that we also solicit citizens interested in donating money, maybe name each entrance to the park. Sumner stated that this is Hahira's park, it will need to be designed for the use of the people. We will need consideration on Thursday night to commission the design.

B. RESOLUTION FOR EXTENSION OF SDS (MAYOR CAIN)

Sumner said that the SDS has given all the small cities and Lowndes County a 6 months extension to work out more planning with Lowndes County. IF we can all sign then Lowndes County will need to sign. Lowndes County has indicated that this will not pass. We can be awarded funding during this time but we cannot receive the funds until war are back on the list, this would mean that Lowndes County and all small cities would have to sign. This would affect the Firefighter grants, the Police department grants and the application from GEFA for improvement of the water/sewer plant.

C. REQUEST FOR BILLBOARD (HMA PRESIDENT)

Vicki Roundtree of the HMA said that we are at the end of the year and we have \$8,600 left in the budget. We would like to purchase two billboards for the interstate, one north and one south, for the price of \$7,800. She stated if we can notify them by this Friday that they can go ahead and put them up next week. The signs would have a picture of the City scape with the live, work and play wording, letting people know we have shops, boutiques and restaurants in Hahira. City Manager Sumner thanked Vicki Roundtree for her efforts this year and for the success for quality events. It was decided after a meeting with the Mayor that we will get a support person to help Vicki with the events, do the physical labor. She does have the City help and cooperation for events.

D. RENTAL SPACE FOR POLICE DEPARTMENT (MAYOR CAIN)

The Mayor said as stated in the letter we have a place on Tillman Street or the old Georgia Power building that we are looking at to move the Police department to. We have nothing in writing at this point. We are just looking at the properties and getting prices together. We will need to get prices for furniture cost, phone system, IT assessment and work on a lease agreement. Tim Coombs stated that this will free up a lot of parking for the businesses.

E. REPORT ON RECOMMENDED ZONING ORDINANCE MODIFICATIONS (PLANNING AND ZONING ADMINISTRATION)

Matt Martin could not be here tonight due to a full schedule. He will attend the meeting Thursday night.

F. PARCEL 10 TE PROJECT (CITY MANAGER)

This item was added to the agenda. Sumner stated that we have been working on the TE project since FY 2010. We are in the 7th year and we have construction and bid for FY 17. We have locked down all parcels and we now have one parcel #10 that will not abide by the current bid. The City attorney has requested to be here Thursday night to discuss the matter. The original bid was \$2,000 and then there was a problem with the Juniper trees in his yard. The Council agreed to pay \$2,500 and the agreement was approved. The parcel owner then back out and would not sign the papers. We would like to enter into condemnation process and the City attorney will be her to discuss this on Thursday night.

DEPARTMENT REQUESTS:

A. CITY AND FINANCE CLERKS' WINTER CONFERENCE (CITY CLERK)

City Clerk Lisa Mashburn would like to attend the Clerks Winter Conference February 5-7th in Jekyll Island. The estimated cost of the conference will be \$325.00 with the room rate at about \$100.00 per night.

B. MOODY SUPPORT COMMITTEE CONTRIBUTION (CITY MANAGER)

City Manager Sumner stated that every year we give a contribution to the Moody Support Committee headed up by Mr. Parker Greene. Mr. Greene has done this for many years and always does a great job.

SET DECEMBER COUNCIL MEETING AGENDA:

- Report on Recommended Zoning Ordinance Modifications
- Authorization for Condemnation of Parcel 10- TE project

SET DECEMBER CONSENT AGENDA:

- City Clerks Winter Conference
- Moody Support Committee Contribution
- Authorization of design for depot
- Resolution for Extension of SDS
- Request for billboard

ADJOURN.

MAYOR BRUCE CAIN

CITY CLERK LISA MASHBURN