

HAHIRA CITY COUNCIL

WORKSESSION

DECEMBER 3, 2012

6:30 P.M.

COURTHOUSE

Mayor Wayne Bullard and Council met for a Work session December 3, 2012 at the Courthouse with Mayor Wayne Bullard presiding.

PRESENT: Councils: Ralph Clendenin, Mayor Pro Tem Bruce Cain, Rose Adams, City Manager Jonathan Sumner, Police Chief Terry Davis, Fire Chief Dwight Bennett, Public Works Director Donnie Warren and City Clerk Lisa Mashburn. Councilmember Benjamin was not present.

REVIEW/CORRECTIONS OF MINUTES:

- A.) October 29, 2012 Work session
- B.) November 1, 2012 Council Meeting
- C.) November 13, 2012 Special Called Meeting

No corrections noted at this time.

PUBLIC HEARINGS:

HA-2012-02 "Variance Request by Allen Crump

Tracey Tolley of P&ZA stated that she was here to discuss with Mayor and Council the variance request by Allen Crump regarding a digital sign. She stated the request was to put a digital sign on Hwy 122 West of the interstate that would be 68 square feet with 34 square feet overlay which was originally 112 square feet down to 108. She stated the Planning and Zoning Commission had recommended denial due to their being three other digital display signs their now. Tracey stated she would recommend that if the Mayor and Council approve that they have two stipulations upon approval. One is that the board approved the sign as shown and that the size of sign not change and that the gas price display only change one time per day. She stated that the Planning Commission voted 6-2 with Ted Raker Hahira representative made a motion to deny. Mayor Pro Tem Cain stated that he had rode out to see the site and that the other businesses do have digital signs. Councilmember Adams stated that those signs were approved over three years ago before the overlay district. City Manager Sumner stated that when construction of the interchange that the DOT will take the BP station down because it is identified for demolition.

FY12 BUDGET AMENDMENTS

City Manager Jonathan Sumner stated that the budget amendments that include expenditures approved during the year are listed before you. He stated that there are six amendments to the budget. He asked if anyone had any questions. None noted.

REVIEW OF BILLS/BUDGET OVERAGES

Councilmember Adams asked about the \$1000.00 listed under contributions. City Manager Sumner stated that he thought that was a keying error and that he would check on it and have the information sent to her. Councilmember Adams stated that she would ask more questions on Thursday night.

DISCUSSIONS:

BIRD SUPPER TICKETS (CITY MANAGER)

City Manager Sumner stated that the bird supper was scheduled for February 27, 2013 starting at 5:00 p.m. in Atlanta. HE stated he would need to get a count of who will attend so that he can purchase tickets. Mayor Pro Tem Cain stated that he would be attending.

MOODY SUPPORT COMMITTEE CONTRIBUTION (CITY MANAGER)

City Manager Sumner stated that every year a donation is given to Moody Air Force Base and that Parker Greene is always available if needed. Councilmember Adams stated that she would like to take a tour of Moody. City Manager Sumner stated that he would check into a tour for anyone that would like to attend.

2013 CITY ELECTIONS-ADMINISTRATION AND LOCATION (CITY MANAGER)

City Manager Sumner stated that he received a call from Deb Cox of the Board of Elections asking if they will do the upcoming elections. Sumner stated that it is a budgeted expenditure and that there would be no change to the qualifying fees. Councilmember Adams stated that we should have a t the historical society and that she does not think that they would charge us to hold the election there. Councilmember Clendenin stated that there is a possibility that SPLOST would be on the ballot and there would be no charge.

RICOH ITT PERFORMANCE (ROSE ADAMS)

Councilmember Adams stated that she would like to use I-Pad at meeting but that there is no WI-FI at the Courthouse. She then asked why we do not have it; we have a phone line but no internet line. She stated that it worked previously but that we cannot get it now. Fred Buesher with RICOH stated that we purchased wireless connector for City Hall but then discovered we have no passwords. He stated he has it scheduled for Trey to be here on Wednesday to retrieve the boxes for information and put them back up and after that we should be back up. Councilmember Adams asked what the problem with the passwords? Fred stated that they need to reprogram and tie them all together. Councilmember Clendenin stated that distance of the transmitter is about 400 foot so we may need to get wireless router. It was then stated that Jessica Freeman also needs laptop access for court and Councilmember Clendenin stated that he would like to have IPAD.

CITY HALL PARKING LOTT BANNERS (ROSE ADAMS)

Councilmember Adams stated that the parking lot is ours and that the poles belong to Georgia Power. She stated that she would like to remove the stumps and get brackets to put up banners.

CITY HALL PARKING LOTT OLIVE TREE REPLACEMENT (ROSE ADAMS)

Councilmember Adams stated that she went to Waycross for meeting and that they all saw Olive Trees that were beautiful. She stated that Mr. Shaw told the Mayor he would donate trees for us to plant at City Hall and on Church Street to replace the Bradford Pear Trees. She stated that

the Pear Trees on Church Street by the Methodist Church are splitting and that they were planted over the water main. Councilmember Clendenin stated that they have to be pruned every year to maintain.

EMPLOYEE HANDBOOK REVISION (ROSE ADAMS)

Councilmember Adams stated that she received a call from Chief Bennett regarding the employee handbook and that she would like to go over the handbook at the next retreat.

ODOM BUILDING (ROSE ADAMS)

Councilmember Adams stated that the end of the year the lease would be up on the building. City manager Sumner stated that he would like to know what direction the council would like him to go, month to month. Councilmember Clendenin stated that he would like to remodel the building and move the Police Department to there. Sumner stated that the bathroom and the electrical need work and that the HVAC needs to be replaced now. Mayor Pro Tem Cain and Mayor Bullard thought the plan was to get them out first and look at the building to see what needs to be done to renovate.

STANFILL BUILDING (ROSE ADAMS)

The Mayor stated that he would call Fred regarding the Stanfill building. Councilmember Clendenin stated that the picture in the paper during from the parade was sad because the plywood was falling off the building.

REAPPOINTMENT OF TED RAKER TO GREATER LOWNDES PLANNING COMMISSION

City Manager Sumner stated that he would like to reappoint Ted Raker to the Greater Lowndes Planning Commission. He stated he would like to reappoint or get someone else to serve. Sumner stated that he was satisfied with Mr. Raker's job performance and that he does want to serve.

DEPARTMENT REPORTS:

PUBLIC WORKS ROOF (PWD WARREN)

PWD Warren stated that two bids are in packet for metal top roof for building. He stated that the ceiling is falling down and that the bid from Mr. Bailey included ceiling repair and roof. The other bid is for the roof only and stated that he would like to get another bid for the price of the ceiling. Sumner stated that Mr. Bailey has done other work for the City. Councilmember Clendenin stated that he would like another bid; maybe a bid from BD King?

CITY MANAGER LAPTOP (CITY MANAGER)

City Manager Sumner stated that it is time for a new computer that his is about 5 years old and that the warranty is about to expire at the end of year. He stated that he would like to have RICOH have rep demonstrate table to Mayor and Council at the January meeting.

MAYOR'S MOTORCADE-12/13/2012 THOMASVILLE (CHIEF DAVIS)

Chief Davis stated that it is time for the Mayor's Motorcade on December 13, 2012 and that he would like to have everyone come and attend.

PURCHASE OF PAGERS-SPLOST VI (CHIEF BENNETT)

Chief Bennett stated that it is time to purchase new narrowband pagers for an upgrade. He stated he would like to purchase four new pagers and that he had talked to Hasty's and the price would \$384.00 per pager.

FIRE DEPARTMENT TRAINING (CHIEF BENNETT)

Chief Bennett and Lt. Wells would like to attend free training in Maryland January 13-18. He stated that they will need to purchase airline tickets at \$390.00 per ticket and that it will be reimbursed at a later date.

PERSONNEL POLICY REQUEST (CHIEF BENNETT)

Chief Bennett stated that he would like to see the employee handbook changed regarding holiday pay for part time employees. He stated that only full time employees get double time for holidays and that he would like to change it for the part time employees to get double time also. He stated it would be approximately \$2000.00 per year and that he would like to see it apply to all employees and that currently there are no provisions for complete staff of part time. He stated that everyone in public works is full time and only one person in the Police Department part time now.

CLERKS CONFERENCE (CITY CLERK)

City Clerk Lisa Mashburn stated that she would like to attend clerk training conference in Athens February 10-12, 2013. The cost of the training is \$300.00 and the room rate will be approximately \$90.00 per night for lodging.

SOFT START CONTROLLER-MAIN WELL (PWD WARREN)

PWD Warren stated that he had a spare starter and he had to use it last month and that he needs another backup starter. City Manager Sumner stated that if emergency that staff has ok to purchase.

PUBLIC WORKS EQUIPMENT (PWD WARREN)

PWD Warren stated that a new generator would be about \$3000.00. He stated that the air hammers are electric and that he could not put in hole or pipe and that it would have to be cut and broken into sections. He stated that he does not need an air hammer and that he would like to spend more on the generator and that the generator that is \$2000.00 would have ample power to run set of lights. He stated that he feels a water pump would be a better way to spend the money which would be about \$3400.00. He stated that the current one is about 10 years old and that he has had no failures just broken hoses. He stated that he total price for water pump and generator would be \$5066.75 and that we could purchase with SPLOST VI funds.

CONTRACT RENEWALS:

JESSICA FREEMAN-PROBATION (CHIEF DAVIS)

Chief Davis stated that he would like to renew contract with PO Freeman. Councilmember Clendenin stated that he would like an update from Jessica. He then asked why we are paying liability insurance for PO Freeman.

G WASTE MANAGEMENT-SOLID WASTE PICKUP (CITY MANAGER)

City Manager Sumner stated that it is renewal of contract with new dates. Councilmember Clendenin stated that he thinks we are doing a disservice for the citizens for not opening bids for waste management. Councilmember Adams agrees.

SET DECEMBER COUNCIL MEETING AGENDA

- RICOH report
- Odom Building
- Stanfill Building
- Mayor's Motorcade-12-13-12, Thomasville

SET DECEMBER CONSENT AGENDA

- Public Works Roof
- City Manager Laptop
- Bird Supper Tickets
- Purchase of Pagers-SPLOST VI
- Fire Department Training
- Moody Support Committee Contribution
- Clerk's Conference
- Soft Start Controller-Main Well-SPLOST VI
- Public Works Water Pump & Generator-SPLOST VI
- 2013 City Elections-To be held by Elections Board at Historical Society
- Reappointment of Ted Raker to Greater Lowndes Planning Commission
- Contract renewal for Jessica Freeman-Probation Officer
- Contract renewal for G Waste Management-Solid Waste Pickup

MEETING ADJOURNED AT 7:45 P.M.

Mayor Wayne Bullard

City Clerk Lisa Mashburn