

City Of Hahira

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Hahira, Georgia 31632

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Mayor
Council Members
City Manager

Myron Crowe
Terry Benjamin, Wayne Bullard, Joel Hunnicutt, M.C. Nelson
Bonnie Tindall

Addendum to Utilities – August, 2002 Code of Ordinances Procedures for Water Cutoff Notification

1. The Water Cutoff List is to be compiled by the City Clerk on the 20th of each month. If the 20th should fall on the weekend, the Cutoff List will be compiled on Friday.
2. The City Clerk will review the Cutoff List with the City Manager.
3. After approval from the City Manager, the City Clerk will notify the Public Works Director that the monthly Cutoff List is ready for pickup.
4. The Public Works Director will designate the appropriate employee(s) to pickup the Cutoff List from the City Clerk.
5. NO phone calls will be made beginning in September 2002, by the City Clerk or any City of Hahira employee notifying anyone of a water cutoff except in extreme emergencies approved by the City Manager or Public Works Director.
6. The employee(s) from the Public Works Department will go to each addresses on the Cutoff List and do one of the following:
 - a. If anyone is available at the address, the Public Works employee will notify the person that their water will be disconnected if the water bill is not taken care of in full by noon on the following day.
 - b. If no one is available at the address, the Public Works employee will leave a blue door hanger notifying the person that their water will be disconnected if the water bill is not taken care of in full by noon on the following day.
7. If the water bill is not paid and the water service is disconnected, a reconnect fee will be attached to the bill. The charge will be \$25.00 for reconnection for water services during a business day of 8:00 a.m. to 4:30 p.m. After 5:00 p.m., weekends, and holidays, the reconnect fee will be \$75.00.
8. In cases of extreme hardship, the City Manager and Public Works Director will make a decision on the water bill.

Approved by Mayor and Council on August 1, 2002



Myron Crowe, Mayor



Wayne Bullard, Mayor Pro Tem